

INSET COURSES

JULY / SEPTEMBER 2011

*DIRECTORATE FOR
QUALITY AND STANDARDS
IN EDUCATION*

*Curriculum Management and eLearning
Department*

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V 32/11 S	ICT for Students with Individual Educational Needs (IENs)
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FOREWORD

The Training and Professional Development Unit of the Department for Curriculum Management and eLearning is organising In-Service Courses for teaching grades in July and September, apart from those organized during the year after school hours.

The courses being offered in this booklet are divided into Compulsory Courses organised by Education Officers, Voluntary courses organised by the Directorate for Quality and Standards in Education also in conjunction with the Secretariat for Catholic Education and Culture (Church Schools) and School-Based Courses organized by Heads of School.

The Curriculum Management and eLearning Department is working with various bodies to ensure that a large number of courses with a variety of topics which should satisfy the various needs of the teaching grades are available. These bodies include individual schools, the Secretariat for Catholic Education and Culture, Non-Government Organisations and other entities. I take this opportunity to thank all course Co-ordinators for their contribution to this year's training programme.

As can be seen from the various course titles, a substantial number of courses focus on issues that are central to the Reform process including the issue of differentiated teaching and inclusive education among others. A major issue this year will be the discussions on the Form 1 Syllabus. The programme, started last year, of training teachers in strategies for the teaching of oral skills in Primary Schools will also be continuing.

This year the catalogue will not be sent as a hard copy. This is in line with national objectives requiring us to consider the environmental implications of conventional printing when other alternatives are available.

The document can be scrolled page by page but access to specific titles is also directly available by hyperlink from the Table of Contents preceding this foreword.

While one hopes that teaching personnel will find that the courses offered satisfy their training needs, the Training and Professional Development Unit of the Curriculum Management and eLearning Department welcomes suggestions to further improve these training courses. The Branch also welcomes suggestions for titles of new courses that could be organised in the future.

The Department would like to express its thanks to all those involved in the organization of these courses, in particular the animators and the participants of these courses.

Raymond J. Camilleri
Director, Curriculum Management and eLearning

COMPULSORY COURSES

JULY 2011

*DIRECTORATE FOR
QUALITY AND STANDARDS
IN EDUCATION*

*Curriculum Management and eLearning
Department*

COURSE NO:	C 01/11 J
TITLE:	Implementing the Form 1 Curriculum
AIMS & OBJECTIVES:	<ul style="list-style-type: none"> ▪ Introduction of the new Syllabus to come into effect from September 2011 ▪ Discussion of Syllabus Objectives, Framework and Design ▪ Discussion of related issues: Differentiation, Learning Difficulty, Assessment for Learning and Management of Difficult Situations in the classroom ▪ Presentation of Piloting of Syllabus done in Schools so far
EXPECTED OUTCOMES:	<p>At the end of the session, teachers will:</p> <ul style="list-style-type: none"> ▪ Be familiar with the new syllabus and the content being proposed ▪ Be aware of the educational principles underlying the design of the syllabus ▪ Have had the opportunity to discuss actual progress registered during piloting in 2010-2011 with their colleagues ▪ Be in a position to prepare their teaching for 2011-2012
CO-ORDINATORS:	Education Officers for each subject
PARTICIPANTS:	All teachers teaching Form One in 2010-2011, other teachers convened by Education Officers
DATES:	7 th , 8 th , 11 th July 2011
TIME:	08.30am - 12.30pm
VENUE:	To be announced in call issued by Education Officers

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COURSE NO:	C 02/11 J
TITLE:	Strategies for Enhancing Oral Competence in Primary School Learners *
AIMS & OBJECTIVES:	<p>The course discusses the teaching of oral skills as a transversal issue in Primary Education.</p> <p>The course deals with the following :</p> <ul style="list-style-type: none"> ▪ the importance of teaching oral skills and related issues ▪ teaching listening ▪ teaching oral production: talking about pictures, role play, narration, asking questions ▪ games to make learning more fun ▪ testing oral competence <p>Participating teachers will be supplied with teaching materials.</p>
EXPECTED OUTCOMES:	<p>Teachers will:</p> <ul style="list-style-type: none"> ▪ be more aware of the place oral work should occupy in teaching especially in the early years ▪ feel more confident about methodology and strategies for classroom use ▪ be better equipped to carry out the teaching recommended by the course
CO-ORDINATOR:	<p>Mr Raymond Facciol Assistant Director Training and Professional Development Unit Directorate for Quality and Standards in Education</p> <p>Tel: 21235554 E-mail : raymond.facciol@gov.mt</p>
PARTICIPANTS:	All staff teaching Years 3 and 5 during 2010-2011 in the following Colleges: St Margaret College, St Thomas More College, St Clare College, St Theresa College, Maria Regina College and St Nicholas College
DATES:	7 th , 8 th , 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	<p>Staff from St Margaret College - Marsaxlokk Primary Staff from St Thomas More College- Marsaxlokk Primary</p> <p>Staff from St Clare College - Pembroke Primary Staff from St Theresa College- Pembroke Primary</p> <p>Staff from Maria Regina College - St Paul's Bay Primary Staff from St Nicholas College - St Paul's Bay Primary</p>

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* The course is also available in September 2011, but teachers are being requested to attend on a College basis

COURSE NO:	C 03/11 J
TITLE:	Teaching English as a Foreign Language to Identified Multi-Cultural Learners in Maltese Primary Schools
AIMS & OBJECTIVES:	This INSET is intended for teachers who work with primary school learners with EFL (not Basic Skills) needs, normally in a small-group context. The course will present a range of concrete language and multi-cultural strategies to up skill the teachers of such learners.
EXPECTED OUTCOMES:	Participants will be able to develop and use materials and lesson planning for identified groups of EFL multi-cultural learners in a small-group context.
CO-ORDINATOR:	Ms M.A. Spiteri Assitant Director Directorate for Quality and Standards in Education Great Siege Road, Floriana Tel: 21248693 E-mail : mary.a.spiteri@gov.mt
PARTICIPANTS:	This is a compulsory INSET for all Complementary Teachers in the following Colleges: St Theresa, St Ignatius, Maria Regina, St Nicholas, Gozo College Additionally, other teachers in Primary Schools, especially those considering service as Complementary or Literacy Support Teacher or equivalent, may attend as this INSET on a voluntary basis.
DATES:	7 th , 8 th and 11 th July
TIME:	8.30a.m.-12.30p.m.
VENUE:	St Ignatius College Girls' Secondary, Blata l-Bajda

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COURSE NO:	C 04/11 J
TITLE:	Implementing Literacy Action Plans in Year 4
AIMS & OBJECTIVES:	<p>This INSET is intended for Year 4 teachers in state primary schools who as from scholastic year 2011-2012 will be implementing Literacy Action Plans in their classrooms.</p> <p>The course will enable these teachers to understand how best to implement the Literacy Action Plans developed in collaboration with the Year 3 teachers so as to ensure literacy attainment of the identified learners.</p>
EXPECTED OUTCOMES:	<p>Participants will:</p> <ul style="list-style-type: none"> • Become familiarised with the use of the Core Competences Checklists to identify basic Skills learners and formatively assess their learning • Master strategies and resources to implement the Literacy Action Plans with the identified learners in their classrooms.
CO-ORDINATORS:	<p>Dr Christine Firman Ph.D. EO Literacy SpLD Service Triq Sarria, Floriana Tel: 2123 4965 / 2122 0647 E-mail: christine.firman@gov.mt</p>
ARTICIPANTS:	<p>This is a compulsory INSET for all teachers of Year 4 teachers in the following Colleges: St Theresa, St Ignatius, Maria Regina, St Nicholas, Gozo College</p> <p>Additionally, other Primary School Teachers, especially those in Years 1 - 3 who have not yet had training in the use of the Core Competences Checklists, may attend this INSET on a voluntary basis.</p>
DATES:	7 th , 8 th and 11 th July
TIME:	8.30a.m.-12.30p.m.
VENUE:	St Ignatius College Girls' Secondary, Blata l-Bajda

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COURSE NO:	C 05/11 J
TITLE:	Becoming a Resource Centre: Evaluating a Year of Practice and Mapping the Way Forward Together
AIMS & OBJECTIVES:	<ul style="list-style-type: none"> ▪ To continue to support teachers and LSAs with the change from Special Schools to Resource Centres. ▪ To provide specific training related to the 4 programmes being implemented in the 4 Resource Centres. ▪ To evaluate a year of practice in Resource Centres. ▪ To provide an opportunity for teachers and LSAs in the 4 Resource Centres to exchange information and knowledge re Teaching and Learning in the 4 Resource Centres.
EXPECTED OUTCOMES:	<ul style="list-style-type: none"> ▪ Teachers and LSAs will understand and continue to implement the changes required to be able to change Special Schools into Resource Centres. ▪ Teachers and LSAs will gain specific skills related to their work in Resource Centres. ▪ Together we will evaluate a year of practice and continue to develop and improve programmes given in the 4 Centres. ▪ Through the exchange of information and specific training given Teachers and LSAs working in the 4 Resource Centres will understand the need of a continuum from primary to post 16 provision.
CO-ORDINATORS:	<p>Ms Catherine Falzon Education Officer (Inclusive and Special Education) Student Services Department Fra Gaetano Pace Forno Street Hamrun, HMR 1100</p> <p>Tel: 21228349/50 - 21337193 E-mail: catherine.falzon@gov.mt</p>
PARTICIPANTS:	This course is Compulsory for all Teachers and Learning Support Assistants in Resource Centres
DATES:	7 th , 8 th , 11 th July 2011
TIME:	08.30am - 12.30pm
VENUE:	Guardian Angel Secondary Education Resource Centre, Hamrun

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COURSE NO:	C 06/11 J
TITLE:	Celebrating Music in the Individual Child
AIMS & OBJECTIVES:	Teachers will be given the opportunity to explore and become aware of various methodological techniques and practices which can be used during the delivery of music lessons in line with the current educational reforms.
EXPECTED OUTCOMES:	By the end of the course, participants will have explored and become aware of various methodological techniques and practices which can be used during the delivery of music lessons in line with the current educational reforms.
CO-ORDINATOR:	Ms Mariella Cassar EO Music Triq l-Ewropa, Victoria, Gozo Tel: 2598 2602 E-mail: mariella.p.cassar@gov.mt
PARTICIPANTS:	Teachers of Music in the Primary Sector
DATES:	7 th , 8 th and 11 th July 2011
TIME:	8.30a.m.-12.30p.m.
VENUE:	St George Preca College, Valletta Primary/School of Music

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COURSE NO:	C 07/11 J
TITLE:	Differentiated Schemes of Work for Music
AIMS & OBJECTIVES:	Teachers will reflect on, explore, discuss and become familiar with the new differentiated schemes of work and the Music programme of studies which will start to be implemented as from scholastic year 2011-2012, in line with the current educational reforms.
EXPECTED OUTCOMES:	By the end of the course, participants will have reflected on, explored, discussed and become familiar with the differentiated schemes of work and the Music programme of studies that will be implemented in line with the current educational reforms.
CO-ORDINATOR:	Ms Mariella Cassar EO Music Triq l-Ewropa, Victoria, Gozo Tel: 2598 2602 E-mail: mariella.p.cassar@gov.mt
PARTICIPANTS:	Teachers of Music in the Secondary and post Secondary Sector
DATES:	7 th , 8 th and 11 th July 2011
TIME:	8.30a.m.-12.30p.m.
VENUE:	St Clare College Girls' Junior Lyceum, Pembroke

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COURSE NO:	C 08/11 J
TITLE:	The use of the data logger and interactive whiteboard during the Physics lesson
AIMS & OBJECTIVES:	<ul style="list-style-type: none"> • To use the data logger during simple physics experiments. • To share good practice in the use of the interactive whiteboard.
EXPECTED OUTCOMES:	<ul style="list-style-type: none"> • Familiarization with the data logger and some of its basic functions • Performing a few simple experiments using the data loggers • Sharing of good practices in the use of the interactive whiteboard
CO-ORDINATORS:	<p>Mr Gaetano Bugeja, EO Physics & Heads of Dept Physics Science Centre Triq Martin Luther King, Pembroke</p> <p>Tel: 21370881, Fax: 21375202 E-mail: gaetano.bugeja@gov.mt</p>
PARTICIPANTS:	Teachers of Physics
DATES:	7th / 8th July 2011 (one day)
TIME:	08.30 am - 12.30 pm
VENUE:	Boys' Secondary School, Rabat, Gozo / Maria Regina College BSS, Mosta

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COURSE NO:	C 09/11 J
TITLE:	The Planning, implementation and evaluation of learning activities/situations for children aged between 33-60 months.
AIMS & OBJECTIVES:	This course will offer opportunities for participants to update and reflect on their planning, implementation and evaluation of their practices which will enable children to learn more effectively.
EXPECTED OUTCOMES:	The participants will: <ul style="list-style-type: none"> • Review and reflect on classroom practices and approaches • Update their skills in planning learning activities using a holistic approach
CO-ORDINATORS:	Ms RoseMarie Privitelli, Ms Tania Mangion - EOs Early Years Curriculum Centre Sarria Street, Floriana FRN 1460 Tel: 25587103/208 E-mail: rose-marie.privitelli@gov.mt , tania.mangion@gov.mt For queries about Course material contact co-ordinator. Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
ANIMATORS:	Ms.Josette Pulis and Ms.Catherine Xuereb.
PARTICIPANTS:	Kindergarten Assistants in State Schools
DATES:	7 th , 8 th and 11 th July 2011
TIME:	8.30a.m. -12.30p.m.
VENUE:	St Theresa College Lija Primary

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VOLUNTARY COURSES JULY 2011

*DIRECTORATE FOR
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COURSE NO:	V 01/11 J
TITLE:	Child Abuse: Awareness, Intervention & Policy Procedures
AIMS & OBJECTIVES:	This course will give a clear definition of child abuse, its prevalence, perpetrators and other relevant information regarding the issue. The course will cover awareness, identification (signs, symptoms and emotional effects) of abuse and response techniques, which can be adopted in the school setting. It will also give a clear exposition of the Child Protection Procedures and the role of the school staff, in cases where referral is necessary.
EXPECTED OUTCOMES:	Members of staff will be helped to become more equipped with appropriate and effective skills to deal with issues of child abuse. They will be given information on how to respond to disclosure of abuse and be familiar with the Policy for Child Protection and the Referral system.
CO-ORDINATOR:	Mr Mario Bezzina Child Safety Services, Psycho-social Services, Student Services Department Directorate for Educational Services Fra Gaetano Pace Forno Street, Hamrun HMR 1100 Tel: 21 226361; E-mail: mario.bezzina@gov.mt For queries about course material contact co-ordinator. Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
PARTICIPANTS:	Kindergarten Assistants, Primary and Secondary School Teachers, Guidance Teachers and Learning Support Assistants
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College Girls' Junior Lyceum, Blata l-Bajda

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COURSE NO:	V 02/11 J
TITLE:	AD/HD - What? Why? How?
AIMS & OBJECTIVES:	To help teachers/facilitators be better prepared for these children, understand them and work with them and their families.
EXPECTED OUTCOMES:	A deeper insight into what makes the children tick, by means of listening to the children themselves talk. How the knock-on effect of AD/HD conditions everyone who comes into contact with them by listening to the parents and psychologist. What parents worry about and how to work with parents and the children in the educational setting. Interactive Role Plays and discussions will be interspersed with information.
CO-ORDINATOR:	<p>Ms Tessa Anastasi Hon. Secretary The AD/HD Family Support Group ADHD Family Support Group PO Box 2, St Julians STJ 1001 Tel: 21 233749 (24 hrs Ans. Mach.) E-mail: tma@gov.mt</p> <p>Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	Teachers / Facilitators
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College, Girls' Junior Lyceum, Blata l-Bajda

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COURSE NO:	V 03/11 J
TITLE:	Understanding Autism - Practical Strategies and Resources
AIMS & OBJECTIVES:	To raise awareness and enable staff to better understand the needs of students diagnosed with autism To enable staff to work creatively with students diagnosed with ASD and encourage differentiated teaching
EXPECTED OUTCOMES:	Participants will gain: <ul style="list-style-type: none"> ▪ Awareness and understanding about autism ▪ Understanding the benefits of structured teaching ▪ Understanding behaviour and enhancing communication situations ▪ Understanding practical strategies including the use of Information Technology within the classroom ▪ Opportunities to share problems and strategies for resolving them
CO-ORDINATOR:	Ms Catherine Falzon Education Officer (Inclusive and Special Education) Student Services Department Fra Gaetano Pace Forno Street Hamrun, HMR 1100 Tel: 21228349/50 Fax No. 21233513 E-mail: catherine.falzon@gov.mt For queries about course material contact co-ordinator. Application Forms are to be sent by post to Ms. Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
PARTICIPANTS:	Teachers and Learning Support Assistants (40 participants per course)
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	Guardian Angel Secondary Education Resource Centre, Hamrun

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COURSE NO:	V 04/11 J
TITLE:	Creating a Visual Classroom
AIMS & OBJECTIVES:	<ul style="list-style-type: none"> ▪ To enable staff to gain insight in the TEACCH approach, in particular visual strategies which can be used with children with Autistic Spectrum Disorders, Communication Difficulties and other disabilities. ▪ To select the appropriate strategies and develop creative ideas necessary to meet the needs of the individual child. ▪ To encourage participants to create activities which can be used in a cross-curricular manner. <p>Most suitable for those working with primary school children.</p>
EXPECTED OUTCOMES:	<p>Participants will gain:</p> <ul style="list-style-type: none"> ▪ an understanding of the benefits of structured teaching; ▪ hands on experience of creating a visual classroom. This will include the following aspects: the physical environment, developing a schedule, setting up a work station, designing work activities which meet the requirements of a range of subject areas e.g. literacy, mathematics, fine motor skills, etc; ▪ experience of problem solving and training in how to adapt an activity to the child's ability level. This will also involve training in how to prompt the child to perform a correct response; ▪ understanding behaviour issues that may affect participation in the classroom and strategies which can help to address these issues e.g. sensory strategies, visual communication, critical communication skills, and other behaviour management strategies; ▪ Opportunities to share difficulties and problem solving.
CO-ORDINATOR:	<p>Ms Catherine Falzon Education Officer (Inclusive and Special Education) Student Services Department Fra Gaetano Pace Forno Street Hamrun, HMR 1100</p> <p>Tel: 21228349/50 Fax: 21233513</p> <p>E-mail: catherine.falzon@gov.mt</p> <p>For queries about course material contact co-ordinator.</p> <p>Application Forms are to be sent by post to Ms. Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	Teachers and learning support assistants (24 participants per course)
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	Guardian Angel Secondary Education Resource Centre, Hamrun

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COURSE NO:	V 05/11 J
TITLE:	Key-Word Signing for Students with Learning Disabilities
AIMS & OBJECTIVES:	The course will provide an overview of key-word signs for students with learning disabilities. Participants will gain the knowledge of the most frequently used signs in spoken language and appreciate the benefits of the use of key-word signs as part of a total communication system.
EXPECTED OUTCOMES:	<ul style="list-style-type: none"> ▪ Participants will gain knowledge of the use of manual signs in Maltese/English word order which are used with persons with disabilities other than hearing impairment. ▪ Participants will understand that key-word signing intervention includes the use of speech in addition to manual signs. ▪ Participants will appreciate that key-word signing can be used as part of a total communication system or simultaneous communication approaches. ▪ Participants will have the opportunity to practice the most frequently used signs as part of a total communication system.
CO-ORDINATOR:	<p>Ms Catherine Falzon Education Officer (Inclusive and Special Education) Student Services Department Fra Gaetano Pace Forno Road Hamrun HMR 1100 Tel: 21228349/50 Fax No. 21233513 E-mail: catherine.falzon@gov.mt</p> <p>For queries about Course material contact co-ordinator.</p> <p>Application Forms are to be sent by post to Ms. Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	Teachers and Learning Support Assistants (40 participants per course)
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	Guardian Angel Secondary Education Resource Centre, Hamrun

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COURSE NO:	V 06/11 J
TITLE:	Epilepsy: A Hidden Disability... How Can Educators Help ?
AIMS & OBJECTIVES:	<p>Introduction</p> <p>Epilepsy is the most common serious brain disorder, affecting 1 % of the population. The condition encompasses a range of functional disorders of the brain, the common characteristic of which is a series of repetitive unprovoked seizures. Epilepsy is caused by abnormal excessive electric discharges that occur in the nerve cells of the brain. These seizures are non-specific responses of the brain to all kinds of insults. There are many different types of seizure. Most epileptic seizures last somewhere between a few seconds and a few minutes. These may be single and isolated or may occur in a series of seizures. The World Health Organisation estimates there are 40 to 50 million people with epilepsy throughout the world. In Malta it is estimated that there are around 2000 persons with epilepsy of which about 500 are children. Several of them are well controlled and in main stream education.</p> <p>Many advances have been made in the last few years on the causation, characteristics and medical treatment of epilepsy in children. Modern treatment with drugs methods can achieve full or partial control of seizures in about 85 percent of cases. This is allowing children with this condition to be functioning and integrated members of the community. Yet, social and educational exclusion still exist due to stigma and discrimination.</p> <p>Aims and Objectives</p> <p>In many countries, the condition remains a stigmatising condition surrounded by mystical beliefs and social taboos. Even in Malta, there is still social exclusion and discrimination, due to ignorance and stigma, which adversely affects the employment and education of these persons. These issues must be tackled if these persons are to be socially included and lead more productive lives. There still exists great fear of seizures and many times emergency staff is called (i.e. ambulances etc even though there is no need). Children and families are still very afraid to divulge that they have epilepsy and so even peers are the last persons to know about the situation and when they do get to know they too get afraid and so relationships are sometimes lost. Direct contact with parents to enable them to support child at home and this also helps them to feel secure that their child is being well taken care of. Most of the time epilepsy is only seen as 'the problem for the duration of the seizure' and nothing else is done regarding the 'after effects'. This bridge between parents and other stake holders will enhance the progress of the child. The course will also the indirect problems that are not being tackled. This often times results in the child losing his self esteem, feels inadequate and his/her progress in school starts to regress. Obviously this will result in less opportunities for future employment</p> <p><i>(cont.)</i></p>

	<p>These courses will assist educators to understand</p> <ul style="list-style-type: none"> ▪ what epilepsy is ▪ basic understanding of treatment and psychological factors involved ▪ what it is like to be a young person with epilepsy in Malta ▪ how to tackle possible social exclusion being experienced by these young people. ▪ what implications there are for the educational and career achievement of these children <p>The course will consist of a number of talks by expert local speakers, as well as interactive workshops.</p>
EXPECTED OUTCOMES:	<p>Participants will:</p> <ul style="list-style-type: none"> ▪ recognize the most common types of seizures; ▪ understand basic principles of treatment and what one is to do in case of a seizure; ▪ understand the psychological effects of the condition; ▪ know how to cope with a child with epilepsy in the classroom; ▪ develop teaching strategies for children with epilepsy; ▪ preparing the environment for children with epilepsy; ▪ learn to co-operate with parents of children with epilepsy; ▪ learn how to access further information and about support groups in Malta.
CO-ORDINATOR:	<p>Ms Victoria Dimech Caritas Malta Epilepsy Association, c/o Zenit, Paul Borg Street, Attard BZN 04 Tel: 21436442 E-mail : zenit@onvol.net</p> <p>Dr Janet Mifsud Department of Clinical Pharmacology and Therapeutics University of Malta, Msida, MSD 2080 Tel: 23402845 E-mail: janet.mifsud@um.edu.mt</p> <p>For queries about course material contact coordinator.</p> <p>Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	Teachers in Primary and Secondary Schools, PSD and Guidance teachers, Learning Support Assistants
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College, Girls' Junior Lyceum, Blata l-Bajda

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COURSE NO:	V 07/11 J
TITLE:	Medical Issues re: The Primary School Child
AIMS & OBJECTIVES:	<p>The course aims to:</p> <ul style="list-style-type: none"> ▪ acquaint teachers and Administrators of primary schools with common medical problems encountered by young children ▪ dwell on important issues such as infections diseases, vaccinations, developmental problems, healthy living ▪ provide practical hints on First Aid in the classroom situation ▪ provide information about service provision <p>Primary School teachers will find the course of great interest and full of practical tips for their everyday dealing with children in their classrooms.</p>
EXPECTED OUTCOMES:	At the end of the course, participants should be aware of the most common medical problems encountered by primary school children and of the service provision available to these children. Also participants should be better informed about the medical issues mentioned in the section of aims and objectives and should be able to provide simple First Aid in class.
CO-ORDINATOR:	<p>Dr. Nadette Spiteri Consultant Paediatrician.</p> <p>For queries about Course material contact co-ordinator.</p> <p>Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	Teachers and Administrators in Primary Schools
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College Girls' Junior Lyceum, Blata l-Bajda

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COURSE NO:	V 08/11 J
TITLE:	Conflict Management and Dispute Resolution within an Educational Context
AIMS & OBJECTIVES:	The aim of the course is to introduce Negotiated Dispute Resolution (NDR) techniques in educational environments. The course will help teachers, instructors and school administrators to look upon disputes and conflicts as an opportunity to mitigate tension in school settings and reduce unproductive relationships. The course also offers participants the chance to practice skills in conflict management and use mediation techniques to resolve conflict.
EXPECTED OUTCOMES:	Teachers, instructors and administrators will be able to transform non-peaceful relations into productive behaviours.
CO-ORDINATOR:	Dr Mario Caruana, LL.D., CEDR Accredited Mediator (London). 32, "St. Joseph" Birkirkara Road, St. Julians SLM13 Tel: 21344428 Fax: 21339198. E-mail: mcaruana@maltanet.net For queries about course material contact co-ordinator. Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
PARTICIPANTS:	Teachers, Instructors and any other school personnel who are eager to learn new skills in conflict management.
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College Girls' Junior Lyceum, Blata l-Bajda

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COURSE NO:	V 09/11 J
TITLE:	Introduction to Health and Safety in Schools
AIMS & OBJECTIVES:	The course aims to provide an insight into Health and Safety issues in schools.
EXPECTED OUTCOMES:	To highlight what it entails to assist the schools vis-à-vis Health and Safety aspects. (Be a Health and Safety teacher in a school)
CO-ORDINATOR:	<p>Mr. Kenneth Scicluna, EO Health and Safety Curriculum Centre The Mall, Triq Sarrja, Floriana E-mail: kenneth.scicluna@gov.mt</p> <p>Mr. George P. Xuereb, Assistant Head, Maria Regina College Boys' Secondary Naxxar G. Stivala Street, Naxxar Tel: 21 435369; 21420717; 21 431409 Fax: 21 411856 E-mail: george.xuereb@gov.mt</p> <p>Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	All teachers, particularly prospective and serving Health and Safety Teachers
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	Prof Kurunell Lorenzo Manche, Boys' School, Ospizio, Floriana

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COURSE NO:	V 10/11 J
TITLE:	Health and Safety in Schools
AIMS & OBJECTIVES:	To investigate important aspects of Health and Safety in Schools
EXPECTED OUTCOMES:	Health and Safety teachers will gain in-depth knowledge of some of the most fundamental concepts related to H&S.
CO-ORDINATOR:	Mr. Kenneth Scicluna, EO Health and Safety Curriculum Centre The Mall Triq Sarria, Floriana E-mail: kenneth.scicluna@gov.mt Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
PARTICIPANTS:	Applicant teachers for the post of Health & Safety teachers and serving Health & Safety teachers.
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	Project House, Belt is-Sebħ, Floriana

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COURSE NO:	V 11/11 J
TITLE:	Positive Coping Strategies in the Primary Classroom
AIMS & OBJECTIVES:	Exploring practical ways on how to deal with challenging behaviour and how to promote positive behaviour at Primary level.
EXPECTED OUTCOMES:	The participants will adopt positive strategies when coping with challenging behaviour and uphold emotional literate schools.
CO-ORDINATOR:	<p>Ms Christine Grech M.Ed(S.E.B.D.), B.Ed (Hons) CoBS Training Co-ordinator Special Education Sector Student Services Department Fra Gaetano Pace Forno Street, Hamrun HMR1100</p> <p>Tel/Fax: 21337193 E-mail: cobsmalta@gmail.com Website: www.wix.com/cobsmalta/cobs</p> <p>Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	Teachers, Learning Support Assistants, Members of School Senior Management Teams, and other professionals working with children in the Primary Sector
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College Girls' Junior Lyceum, Blata l-Bajda

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COURSE NO:	V 12/11 J
TITLE:	Positive Coping Strategies in Secondary Schools
AIMS & OBJECTIVES:	Exploring practical ways on how to deal with challenging behaviour and how to promote positive behaviour at Secondary level
EXPECTED OUTCOMES:	The participants will adopt positive strategies when coping with challenging behaviour and uphold emotional literate schools.
CO-ORDINATOR:	<p>Ms Christine Grech M.Ed(S.E.B.D.), B.Ed (Hons) CoBS Training Co-ordinator Special Education Sector Student Services Department Fra Gaetano Pace Forno Street, Hamrun HMR1100</p> <p>Tel/Fax: 21337193 E-mail: cobsmalta@gmail.com Website: www.wix.com/cobsmalta/cobs</p> <p>Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	Teachers, Learning Support Assistants, Members of School Senior Management Teams, and other professionals working with children at Secondary Level.
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College Girls' Junior Lyceum, Blata l-Bajda

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COURSE NO:	V 13/11 J
TITLE:	Tapping the Creativity within - Being More Effective Teachers of Music
AIMS & OBJECTIVES:	This course aims at improving music teachers methods and ensuring the best results possible by developing confidence in teachers while promoting reflection and good practice.
EXPECTED OUTCOMES:	By the end of this course participants are expected to develop an ability to reflect on their teaching methods and assess its effectiveness.
CO-ORDINATOR:	<p>Ms Joy Frendo Officer i/c Gozo School of Music Gozo School of Music Sannat Road, Sannat, Gozo</p> <p>Tel & Fax : 21554162; E-mail: joy.frendo@educ.gov.mt</p> <p>Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	Music Teachers
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	Gozo School of Music, Gozo

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COURSE NO:	V 14/11 J
TITLE:	ICT for Students with Individual Educational Needs (IENs)
AIMS & OBJECTIVES:	The course will provide an overview of issues surrounding ICT resource making strategies, implementation and support for students with Individual Educational Needs. Participants will explore the processes and decision making issues for students who require technology to access the curriculum and learning.
EXPECTED OUTCOMES:	At the end of this course, participants will be encouraged to: <ul style="list-style-type: none"> ▪ Appreciate the role of the ICT SEN unit in the selection, evaluation, and implementation of technology for students with IENs. ▪ Gain familiarity with the various hardware and software resources available in schools which are used to support students with IENs. ▪ Focus on creating an accessible and effective ICT learning environment for students with IENs. ▪ Create symbol enhanced resources including talking books, communication books and passports using various ICT resources. ▪ Use ICT to develop language and communication; literacy and recording activities for enhanced learning opportunities for students with complex learning needs. ▪ Rethink the issues pertaining to the selection and implementation of an Augmentative and Alternative Communication (AAC) system in the classroom. ▪ Challenge the issues pertaining to the Educational Inclusion of students with Individual Educational Needs in the context of a differentiated learning environment.
CO-ORDINATOR	Ms Marica Gatt, Support Teacher ICT SEN ICT SEN Unit e-Learning Centre Great Siege Road, Floriana VLT 2000 Tel:25952146 E-mail: marica.s.gatt@gov.mt Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
PARTICIPANTS:	Inclusion Co-ordinators, Teachers and Learning Support Assistants.
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	eLearning Centre, Great Siege Road, Floriana

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COURSE NO:	V 15/11 J
TITLE:	The Earth and the Surrounding Universe - The Astronomical Content in the Physics SEC Syllabus
AIMS & OBJECTIVES:	Through discussions, workshops, visual aids and actual observation the course intends to examine: <ul style="list-style-type: none"> ▪ concepts concerning bodies in outer space (satellites, planets moons, meteorites, asteroids, comets, stars); ▪ concepts concerning these bodies in relation to the Universe; ▪ the origin and future of the Universe and phenomena associated with it.
EXPECTED OUTCOMES:	Improvement of teaching, in relation to the topic, through clarification of certain concepts.
CO-ORDINATOR:	Mr. Edwin Camilleri, Astronomical Society of Malta P.O. Box 174, Valletta CMR 01 Malta V 15/11 J E-mail: info@maltastro.org Website: www.maltastro.org Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
PARTICIPANTS:	State and Non-State teachers of Physics
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College Girls' Junior Lyceum, Blata l-Bajda

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COURSE NO:	V 16/11 J
TITLE:	Education for the Prevention of Crimes against Humanity
AIMS & OBJECTIVES:	<ul style="list-style-type: none"> ▪ To create an awareness of Crimes against Humanity in schools. ▪ To encourage teachers to recognise and use incidents that occur in the school context for education for the prevention of Crimes against Humanity.
EXPECTED OUTCOMES:	By the end of the training sessions participants should become aware of the notion of Crimes against Humanity; have explored the issue of “escalation”; have explored the links between everyday incidents in the school context and Crimes against Humanity; have critically explored the issue of “ <i>when to start</i> ”; understand the importance and implications of education for the prevention of Crimes against Humanity; learn to recognise opportunities for education; have explored ways in which this can be integrated within the school curriculum; take away ideas that they can use in the classroom.
CO-ORDINATOR:	<p>Mr Charlot Cassar B. Ed. (Hons), M. Ed. Head of School</p> <p>St Margaret College Cospicua Primary</p> <p>Tel: 21820887 Fax: 21803692 E-mail: smc.cospicua.pr@gov.mt</p> <p>Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	Members of Senior Management Teams, Teachers
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St Margaret College Cospicua Primary

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COURSE NO:	V 17/11 J
TITLE:	Environmental Awareness through Argotti Gardens
AIMS & OBJECTIVES:	To promote the teaching potential of the Argotti Gardens. Tours by various subjects and in so doing increasing environmental awareness.
EXPECTED OUTCOMES:	At the end of the course teachers should be in a better position to utilise Argotti resources for teaching.
CO-ORDINATOR:	Dr J.A. Buhagiar. Curator Argotti Gardens Vincenzo Bugeja Street, Floriana. Tel: 21248984 Fax: 21233485 Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
PARTICIPANTS:	Teachers in Primary and Secondary Schools
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St Ġorg Preca Floriana Primary / Argotti Gardens (practical sessions)

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COURSE NO:	V 18/11 J
TITLE:	Social Studies Resources at Primary Level - Year 2
AIMS & OBJECTIVES:	The creation and evaluation of a set of teaching resources suitable for the teaching of Social Studies at Year 2 level. Emphasis will be on the use of ICT
EXPECTED OUTCOMES:	By September 2011 the resources will be published online on the Social Studies blog at: http://primarysocialstudies.skola.edu.mt for use by Primary School teachers during scholastic year 2011-2012
CO-ORDINATOR:	Mr Tony Pace, Education Officer (Primary) Curriculum Centre, The Mall Triq Sarria, Floriana Tel: 25587114 Mob: 79647027 E-mail: tony.a.pace@gov.mt Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
PARTICIPANTS:	A group of twenty (20) Year 2 teachers selected on a first-come-first-served basis
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St Benedict College Safi Primary

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COURSE NO:	V 19/11 J
TITLE:	Promoting Education for Sustainable Development in the Curriculum
AIMS & OBJECTIVES:	Through the course, participants will: <ul style="list-style-type: none"> ▪ learn about the characteristics of education for sustainable development (ESD); ▪ explore the implications of ESD on the curriculum; and ▪ learn how to plan ESD related activities.
EXPECTED OUTCOMES:	During the course, the participants will gain: <ul style="list-style-type: none"> ▪ a deeper insight of ESD and how it can be addressed in the educational programmes; ▪ knowledge on how to explore environmental issues from an ESD perspective; ▪ insights on how to relate ESD to various subjects in the curriculum; ▪ skills in the preparation of ESD activities.
CO-ORDINATOR:	<p>Professor Paul Pace Director - Centre for Environmental Education & Research (CEER) Deputy Dean - Faculty of Education Room 327, Faculty of Education University of Malta Tel: 2340 2331 E-mail: paul.j.pace@um.edu.mt</p> <p>Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	Primary and Secondary School Teachers
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	Xrobb l-Għagin Nature Park and Sustainable Development Centre, Marsaxlokk

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COURSE NO:	V 20/11 J
TITLE:	Reducing Global Warming by Enhancing Energy Efficiency / Saving at Home
AIMS & OBJECTIVES:	<p>The aim is to train teachers in energy management techniques in a holistic approach. These techniques will result in practical initiatives which can be implemented at home as a means of greater energy efficiency.</p> <p>Objectives:</p> <ul style="list-style-type: none"> ▪ Familiarisation of participants with climate change /energy policy as regards Malta ▪ Training in carrying out simple Energy Audits in domestic settings ▪ Knowledge of basic principles of Energy Efficient Buildings within the Malta setting ▪ Explanation of the Energy Performance Certificate ▪ Knowledge of Energy Labels for appliances ▪ Basic principles of good energy efficient lighting, space heating/cooling, hot water systems ▪ Correct use of 2nd class water and other water related measures ▪ Energy saving tips regarding domestic setting. ▪ Knowledge of Renewable energy sources within a domestic setting. ▪ Site visit to see practical application of all the above.
EXPECTED OUTCOMES:	Participants will acquire a more detailed and holistic picture of the situation with regards to climate change/energy savings as well as some of the practical things which can be implemented to mitigate such change.
CO-ORDINATOR:	<p>Eur Ing Felix Grech, Professional Officer (Engineer)</p> <p>Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and EeLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	<p>Teachers of Geography, Science, Home Economics, Teachers of Construction/Buildings-related Subjects Teachers of Environmental/ Science/Engineering Subjects Teachers in general</p>
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	Project House, Triq Francesco Buonamici, Floriana

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COURSE NO:	V 21/11 J
TITLE:	The Potential of a Rewarding Career in Tourism
AIMS & OBJECTIVES:	To increase awareness about the tourism industry. To provide an insight into education and employment opportunities available in the tourism industry.
EXPECTED OUTCOMES:	MTA will provide the participants with career awareness tools which will be used to encourage more students to take up a rewarding career in tourism.
CO-ORDINATOR:	<p>Mr Andre Arciola (Quality and HR Development Officer) Quality & HR Development Unit, Malta Tourism Authority, Auberge D'Italie, Merchants Street, Valletta, VLT 1170 Tel: 22915122; E-mail: andre.arciola@visitmalta.com</p> <p>Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	Target audience: Teachers of PSD and Guidance Teachers (The programme is, however, open to any teachers who would like to attend)
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	To be announced.

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COURSE NO:	V 22/11 J
TITLE:	Learning through Crafts
AIMS & OBJECTIVES:	This course will help teachers to develop a new approach to teaching through using different kinds of craft. This will be a great help to introduce children to school work as well as to give a visual aspect to the subjects. Learning through craft will be of great benefit to those children who are not academically oriented. Creativity will be developed and enhanced with hands-on work. Apart from this they can be trained for different jobs where creativity is generally appreciated. Teachers will gain experience in different kinds of crafts. Examples include recycling materials, embroidery on paper, beading, parchment etc.
EXPECTED OUTCOMES:	It is made easier for students to understand different subjects through practical use than theory.
CO-ORDINATOR:	Mrs Cecilia Attard, Registered Pergamano Teacher. Tel: 21570639 E-mail : celia@camline.net.mt For queries about Course material contact co-ordinator. Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
PARTICIPANTS:	All Teachers especially those interested in Craft, or those teaching Craft.
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College Girls' Junior Lyceum, Blata l-Bajda

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COURSE NO:	V 40/11 J
TITLE:	Outdoor Play
AIMS & OBJECTIVES:	The aim of this course is to help KG Assistants appreciate the vital component of outdoor play in young children's development. The positive effects of outdoor play on the physical and mental aspects are brought forth through discussions, workshops, parachute activities and use of music.
EXPECTED OUTCOMES:	The participants will <ul style="list-style-type: none"> • Discuss and reflect on the multiple advantages of outdoor activities with young children. • Review their current practices • Be exposed to fun activities, and practical ideas on how to improve the use of outdoor spaces.
CO-ORDINATOR:	Ms. Tania Mangion, EO Early Years Curriculum Centre Sarria Street, Floriana FRN 1460 Tel: 25587208 E-mail: tania.mangion@gov.mt For queries about Course material contact co-ordinator. Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
PARTICIPANTS:	Kindergarten Assistants
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St Clare College Pembroke Primary

*The course is also available in September 2011 as V 40/11 S

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COURSE NO:	V 41/11 J
TITLE:	European Studies: a vision for the 21st century
AIMS & OBJECTIVES:	<p>This three-day course is intended for all European Studies teachers. It focuses in particular on the revamping of the European Studies syllabi for Forms 3, 4 and 5. The reason why the European Studies syllabus may need a revamp is twofold. First of all it has last been revised in 2007, and a Syllabus for European Studies needs to be kept current if it is to remain relevant to the aim of the subject itself. Secondly the syllabus was last updated before the introduction of the educational reforms. With the new realities brought about by these reforms, especially mixed ability classes, the European Studies syllabus needs to reflect this new situation. This revamping of the syllabus will also lead to the possibility of proposing changes to the MATSEC Board which will reflect the changes discussed in this course. The specific objectives of this course are to:</p> <ol style="list-style-type: none"> give the opportunity to teachers to meet and discuss such a sensitive issue: the syllabus; make the subject more relevant to the 21st century in the light of the fast changes occurring in Europe especially since the Lisbon Treaty entered into force; make course participants more aware of what is to be expected from their students, and make the new syllabus more student friendly, especially when taking into consideration the aspect of diversity, and ensure consistency in the information, knowledge and skills that are being imparted to the student in class and/or outside.
EXPECTED OUTCOMES:	<p>Teachers should:</p> <ol style="list-style-type: none"> feel more ownership of the syllabus through their input; be able to make the subject more relevant to post-Lisbon Treaty Europe; be able to teach the subject more confidently since parameters will be discussed together; and be able to feel more comfortable in teaching students with different abilities who choose European Studies as an option.
CO-ORDINATORS:	<p>Mr. George A. Said-Zammit, Education Officer (Social Studies), Curriculum Centre Annexe (Humanities Section), Room 14, Sarria Street, Floriana FRN 1460.</p> <p>Tel. 21248699 (ext. 20) E-mail: george.said-zammit@gov.mt</p> <p>Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	Teachers of European Studies (State and Non-State schools).*
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College Girls' Junior Lyceum, Blata l-Bajda

* Teachers who teach Form One may not attend this course. They are being requested to attend the Compulsory Course relevant to the subject they are teaching with F1 (see C 01/11 - Implementing the Form 1 Curriculum).

COURSE NO:	V 42/11 J
TITLE:	Using the Drama Syllabus*
AIMS & OBJECTIVES:	To help teachers to get acquainted with the syllabus and through hands-on exercise, be able to use it in class also across the curriculum.
EXPECTED OUTCOMES:	Participants will be more conversant with the syllabus and through hands on exercise, be able to use it in class also across the curriculum.
CO-ORDINATORS:	Mr John Suda EO Drama Drama Unit, St. Ignatius College Girls' Junior Lyceum Mountbatten Street, Blata l-Bajda Tel:21224010, e-Mail: john.a.suda@gov.mt Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
PARTICIPANTS:	Teachers interested in using the Drama Syllabus, but who have not attended a similar course these last two years.
DATES:	7th, 8th & 11th July
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	The Drama Unit, St Ignatius College Girls, Secondary School, B'Bajda

* Using the Drama Syllabus

- This course is also available as C 01/11 - Implementing the Form 1 Curriculum, for teachers who were teaching Form I during 2010 - 2011.
- This course is also available in September on a voluntary basis as V 42/11S - Using the Drama Syllabus

COURSE NO:	V 43/11 J
TITLE:	Teaching English as a Foreign Language to Identified Multi-Cultural Learners in Maltese Primary Schools
AIMS & OBJECTIVES:	This INSET is intended for teachers who work with primary school learners with EFL (not Basic Skills) needs, normally in a small-group context. The course will present a range of concrete language and multi-cultural strategies to upskill the teachers of such learners.
EXPECTED OUTCOMES:	Participants will be able to develop and use materials and lesson planning for identified groups of EFL multi-cultural learners in a small-group context.
CO-ORDINATORS:	Ms M.A. Spiteri Assitant Director Directorate for Quality and Standards in Education Great Siege Road, Floriana Tel: 21248693 E-mail : mary.a.spiteri@gov.mt
PARTICIPANTS:	This is a compulsory INSET (C 03/11 J) for all Complementary Teachers in the following Colleges: St Theresa, St Ignatius, Maria Regina, St Nicholas, Gozo College Additionally, other teachers in Primary Schools especially those considering service as Complementary or Literacy Support Teachers or equivalent may attend this INSET on a voluntary basis.
DATES:	7 th , 8 th and 11 th July
TIME:	8.30a.m.-12.30p.m.
VENUE:	St Ignatius College Girls' Secondary, Blata l-Bajda

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COURSE NO:	V 44/11 J
TITLE:	Implementing Literacy Action Plans in Year 4
AIMS & OBJECTIVES:	<p>This INSET is intended for Year 4 teachers in state primary schools who as from scholastic year 2011-2012 will be implementing Literacy Action Plans in their classrooms.</p> <p>The course will enable these teachers to understand how best to implement the Literacy Action Plans developed in collaboration with the Year 3 teachers so as to ensure literacy attainment of the identified learners.</p>
EXPECTED OUTCOMES:	<p>Participants will:</p> <ul style="list-style-type: none"> • Become familiarised with the use of the Core Competences Checklists to identify basic Skills learners and formatively assess their learning • Master strategies and resources to implement the Literacy Action Plans with the identified learners in their classrooms.
CO-ORDINATORS:	Dr Christine Firman Ph.D. EO Literacy
PARTICIPANTS:	<p>This is a compulsory INSET for all teachers of Year 4 teachers in the following Colleges: St Theresa, St Ignatius, Maria Regina, St Nicholas, Gozo College</p> <p>Additionally, other teachers in Primary Schools, especially those in Years 1 - 3 who have not yet had training in the use of the Core Competences Checklists, may attend this INSET on a voluntary basis.</p>
DATES:	7 th , 8 th and 11 th July
TIME:	8.30a.m. -12.30p.m.
VENUE:	St Ignatius College Girls' Secondary, Blata l-Bajda

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COURSE NO:	V 45/11 J
TITLE:	L-Ortografija tal-Malti
AIMS & OBJECTIVES:	This INSET is intended for Teachers of Year 6 in Primary School who wish to update their knowledge of Maltese orthography, especially in view of recent developments.
EXPECTED OUTCOMES:	Dan il-kors qed jiġi offrut fuq talba minn għalliema stess wara li ħarġet l-ewwel verżjoni ta' dan il-katalgu. Id-dettalji sħaħ ta'dan il-kors jitpoġġew online dalwaqt.
CO-ORDINATOR:	Mr George Mifsud, EO Malti Curriculum Centre, Il-Mall, Floriana Tel: 25587101 e-Mail: george.mifsud@gov.mt
PARTICIPANTS:	Teachers of Year 6 in Primary. Applications from other teachers may also be considered.
DATES:	7 th , 8 th and 11 th July
TIME:	8.30a.m.-12.30p.m.
VENUE:	To be announced.

VOLUNTARY COURSES

JULY 2011

*CURRICULUM MANAGEMENT
AND eLEARNING DEPARTMENT*

in conjunction with

*THE SECRETARIAT
FOR
CATHOLIC EDUCATION AND CULTURE*

COURSE NO:	VK 01/11 J
TITLE:	The Development of Public Speaking and Debating Skills in the Classroom
AIMS & OBJECTIVES:	<p>The English-Speaking Union of Malta (ESU Malta) together with the Secretariat for Catholic Education will be providing secondary school teachers of English with an in-service course, for the development of public speaking and debating skills in the classroom. This course covers different ways to use speech and debate, including exercises to get pupils talking, the use of persuasive language, exercises to help pupils listen, respond and disagree, and how to structure and run debates in the classroom.</p> <p>Other key areas covered include the preparation and writing of a speech - choosing a topic, researching the subject, organizing content and practising delivery - with the emphasis on how to use each of these elements to build credibility as a speaker. Tips to build confidence are also discussed.</p>
CO-ORDINATOR:	<p>Ms Mary Rose Chircop Head of Department Secretariat for Catholic Education Archbishop's Curia St Calcedonius Square, Floriana FRN 1535</p> <p>Application forms are to be sent to: Dr Roseanne Cuschieri, Director of Educational Services, The Secretariat for Catholic Education and Culture, The Archbishop's Curia, Floriana.</p> <p>Tel: 25906302</p>
PARTICIPANTS:	Secondary School Teachers of English
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	To be announced.

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COURSE NO:	VK 02/11 J
TITLE:	Diversity – Tolerated or Accepted ?
AIMS & OBJECTIVES:	To give teachers an insight into issues related to diversity and how these can generate a class-room practice conducive to the creation of an inclusive society which integrates and assimilates differences rather than simply tolerating them.
EXPECTED OUTCOMES:	Professional speakers will be dealing with different issues as Different Needs, Refugees in our community and Gender inequalities
CO-ORDINATOR:	Dr Roseanne Cuschieri Director of Educational Services, Secretariat for Catholic Education, The Archbishop's Curia St Calcedonius Square, Floriana FRN 1535
ANIMATORS:	Mrs Carmen Dimech and Mr Lawrence Bonello, Heads of Department in the Secretariat for Catholic Education Application forms are to be sent to: Dr Roseanne Cuschieri, Director of Educational Services, The Secretariat for Catholic Education and Culture, The Archbishop's Curia, Floriana. Tel: 25906302
PARTICIPANTS:	Teachers of Primary or Secondary levels,(particularly those teaching PSD), who deal with issues of diversity with special reference to the topics outlined below.
DATES:	7 th , 8 th and 11 th July 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	To be announced.

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COURSE NO:	VK 03/11 J
TITLE:	Institutions connected to Malta's Economy
AIMS & OBJECTIVES:	To update teachers of Economics, Business Studies & Commerce on the role of various institutions included in the various SEC syllabi
EXPECTED OUTCOMES:	Some of the above institutions are relatively new or have amalgamated other institutions into one, such as ME. Another reason for having this type of INSET is that some have had changes to their roles since Malta became a member of the EU and/or of the Eurosystem. Thus the expected outcome of this course is to update teachers on the role of these institutions, most if not all of which are included in SEC syllabi.
CO-ORDINATOR:	<p>Mr Paul Borg, HOD (Economics & Business Studies), Secreteriat for Catholic Education Directorate for Educational Services Secretariat for Catholic Education The Archbishop's Curia St Calcedonius Square, Floriana FRN 1535</p> <p>Tel: 25906312; Mob. no. 79308662 E-mail: paul.borg@maltadiocese.org</p> <p>Application forms are to be sent to: Dr Roseanne Cuschieri, Director of Educational Services, The Secretariat for Catholic Education and Culture, The Archbishop's Curia, Floriana. Tel: 25906302</p>
PARTICIPANTS:	Teachers of Business Studies, Commerce and Economics.
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	To be announced.

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COURSE NO:	VK 04/11 J
TITLE:	Literacy competencies through auditory memory and orthographic skills
AIMS & OBJECTIVES:	<p>The aims of this course are:</p> <ul style="list-style-type: none"> ▪ to show the importance of memory skills and phoneme awareness in language acquisition. ▪ to exhibit techniques in the writing of English polysyllabic words through exposure of syllable division rules.
EXPECTED OUTCOMES:	<p>Participants are expected to implement tools to enhance memory skills in class/small groups or one-on-one level.</p> <p>Participants are expected to implement other strategies besides sight word approaches in the spelling of English words</p>
CO-ORDINATOR:	<p>Mr. Jason E. Gauci INCO (Dyslexia) Secreteriat for Catholic Education Directorate for Educational Services Secretariat for Catholic Education The Archbishop's Curia St Calcedonius Square, Floriana FRN 1535</p> <p>Tel: 25906312 Fax: 25906754 E-mail: jason.gauci@maltadiocese.org;</p> <p>Application forms are to be sent to: Dr Roseanne Cuschieri, Director of Educational Services, The Secretariat for Catholic Education and Culture, The Archbishop's Curia, Floriana.</p> <p>Tel: 25906302</p>
PARTICIPANTS:	Teachers of Years 1 and 2, Learning Support Assistants and INCOs
DATES:	7 th , 8 th and 11 th July 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	Secretariat for Catholic Education The Archbishop's Curia Floriana

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SCHOOL-BASED COURSES

JULY 2011

COURSE NO:	S 01/11 J
TITLE:	First Aid *
AIMS & OBJECTIVES:	To give participants a basic knowledge of First Aid.
EXPECTED OUTCOMES:	The people who have followed the course will be able to give First Aid to their pupils should the need arise.
CO-ORDINATOR:	Ms Maria Teresa Spiteri, Assistant Head
PARTICIPANTS:	Primary Staff of St Joseph School, Blata l-Bajda
DATES:	7 th , 8 th and 11 th July 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	St Joseph School Blata l-Bajda

*See also VK 07/11 S for teachers of St Monica School, Gzira

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COURSE NO:	S 02/11 J
TITLE:	PSD in the Primary School
AIMS & OBJECTIVES:	Teachers are involved in the introduction of a new subject in their school
EXPECTED OUTCOMES:	The introduction of PSD at De La Salle College
CO-ORDINATOR:	Mr Paul Cutajar, Counsellor. Tel: 21 826447. E-mail: dlsjun@vol.net.mt
PARTICIPANTS:	Teachers at De La Salle College Primary School
DATES:	7 th , 8 th and 11 th July 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	De La Salle College, Vittoriosa

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COURSE NO:	S 03/11 J
TITLE:	Staff ICT Skills Training and Designing an eLearning School Policy
AIMS & OBJECTIVES:	Practical ICT training for staff according to their skill level for integrating eLearning across subjects. Designing an ICT Across the Curriculum school policy draft.
EXPECTED OUTCOMES:	Software training: <ul style="list-style-type: none"> - Basic: Using Office suite applications (Word, Excel and Powerpoint), the Internet and email; - Advanced: Webquests, Audacity, Movie Maker, Hot Potatoes and Illuminatus.
CO-ORDINATOR:	Sr. Clarissa Fleri Soler Head of School St. Joseph School (Senior Section) Cathedral Street Sliema SLM 1526 Tel: 21330235 Fax: 21345704 eMail: head@stjosephsliema.edu.mt
PARTICIPANTS:	All staff at St. Joseph School Sliema (Senior Section)
DATES:	7 th , 8 th and 11 th July 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	St. Joseph School, Sliema

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COURSE NO:	S 04/11 J
TITLE:	Writing Process Methodology
AIMS & OBJECTIVES:	This Inset Training is intended to give an overview of the Writing Process and how it can be implemented in the classroom to aid students develop and improve their writing skills.
EXPECTED OUTCOMES:	Teachers will be involved in hands-on tasks that can be adapted to support literacy and creativity in the classroom. Above all, this training will provide teachers with additional resources to make writing become more alive and meaningful to their pupils.
CO-ORDINATOR:	Ms Cheryl Curmi - MWP teacher Ms Janet Cristina - MWP teacher Malta Writing Programme National Curriculum Centre c/o San Gorg Preca College Maria Assumpta GSS Joseph Abela Scolaro Street, Hamrun HMR1304 Tel: 21235546 E-mail: mwp.meef@gov.mt
PARTICIPANTS:	Staff teaching at St Francis School, Cospicua
DATES:	4 th , 5 th and 6 th July 2011
TIME :	8.30a.m. - 12.30p.m.
VENUE:	St Francis School, Cospicua

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COURSE NO:	S 05/11 J
TITLE:	The Implementation of Literacy Strategies in the Primary School
AIMS & OBJECTIVES:	The Implementation of literacy in the primary school has two aims. In the first two-three years, the aim of the curriculum is to teach the pupils literacy and in the latter primary years, to use literacy to teach. This implies different literacy strategies with regard to teaching and access to learning. Teachers need to be cognizant both in the techniques to teaching literacy and in how to help each child access learning, whether they are literate or not. This implies the use of literacy strategies and techniques within an inclusive setting. The aim of this course is to discuss such strategies and to create an awareness that lack of access to print is not synonymous with inability to learn.
EXPECTED OUTCOMES:	Participants are expected to understand the mechanics of literacy and to further their knowledge of teaching strategies and techniques which go beyond the use of literacy
CO-ORDINATOR:	Ms Ruth Falzon MA Lecturer Department of Psychology Faculty of Education University of Malta Tal Qroqq, Msida MSD2080 Tel: 00356 2340 2928 Tel: 00356 2131 7938 E-mail: ruth.falzon@um.edu.mt For queries about course material contact co-ordinator Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
PARTICIPANTS:	Primary School Teachers
DATES:	7 th , 8 th and 11 th July 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	Stella Maris College, Gzira

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COMPULSORY COURSES

SEPTEMBER 2011

*DIRECTORATE FOR
QUALITY AND STANDARDS
IN EDUCATION*

*Curriculum Management and eLearning
Department*

COURSE NO:	C 02/11 S
TITLE:	Strategies for Enhancing Oral Competence in Primary School Learners
AIMS & OBJECTIVES:	<p>The course discusses the teaching of oral skills as a transversal issue in Primary Education.</p> <p>The course deals with the following :</p> <ul style="list-style-type: none"> ▪ the importance of teaching oral skills and related issues ▪ teaching listening ▪ teaching oral production: talking about pictures, role play, narration, asking questions ▪ games to make learning more fun ▪ testing oral competence <p>Participating teachers will be supplied with teaching materials.</p>
EXPECTED OUTCOMES:	<p>Teachers will:</p> <ul style="list-style-type: none"> ▪ be more aware of the place oral work should occupy in teaching especially in the early years ▪ feel more confident about methodology and strategies for classroom use ▪ be better equipped to carry out the teaching recommended by the course
CO-ORDINATOR:	<p>Mr Raymond Facciol Assistant Director Training and Professional Development Directorate for Quality and Standards in Education</p> <p>Tel: 21235554 E-mail: raymond.facciol@gov.mt</p>
PARTICIPANTS:	All staff teaching Years 3 and 5 during 2010-2011 in the following Colleges: Gozo College, St Benedict College, St Ignatius College, San Ġorġ Preca College
DATES:	16 th , 19 th and 20 th September, 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	<p>Staff from Gozo College - Sannat Primary</p> <p>Staff from St Benedict College - Qrendi Primary</p> <p>Staff from St Ignatius College - Qormi San Ġorġ Primary</p> <p>Staff from San Ġorġ Preca - Qormi San Ġorġ Primary</p>

See also C 02/11 J

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COURSE NO:	C 03/11 S
TITLE:	Teaching English as a Foreign Language to Identified Multi-Cultural Learners in Maltese Primary Schools *
AIMS & OBJECTIVES:	This INSET is intended for teachers who work with primary school learners with EFL (not Basic Skills) needs, normally in a small-group context. The course will present a range of concrete language and multi-cultural strategies to upskill the teachers of such learners.
EXPECTED OUTCOMES:	Participants will be able to develop and use materials and lesson planning for identified groups of EFL multi-cultural learners in a small-group context.
CO-ORDINATORS:	Ms M.A. Spiteri ADE
PARTICIPANTS:	This is a compulsory INSET for all Complementary Teachers in the following Colleges: St Margaret, St Thomas More, St Benedict, San Gorg' Preca, St Clare Additionally, other primary school teachers especially those considering service as Complementary or Literacy Support Teacher or equivalent may attend this INSET on a voluntary basis.
DATES:	16 th , 19 th and 20 th September, 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College Girls' Secondary School, Blata l-Bajda
* This course is also being offered on a voluntary basis as V 43/11 S Teaching English as a Foreign Language to Identified Multi-Cultural Learners in Maltese Primary Schools	

See also C 03/11 J

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COURSE NO:	C 04/11 S
TITLE:	Implementing Literacy Action Plans in Year 4*
AIMS & OBJECTIVES:	<p>This INSET is intended for Year 4 teachers in state primary schools who as from scholastic year 2011-2012 will be implementing Literacy Action Plans in their classrooms.</p> <p>The course will enable these teachers to understand how best to implement the Literacy Action Plans developed in collaboration with the Year 3 teachers so as to ensure literacy attainment of the identified learners.</p>
EXPECTED OUTCOMES:	<p>Participants will:</p> <ul style="list-style-type: none"> • Become familiarised with the use of the Core Competences Checklists to identify basic Skills learners and formatively assess their learning • Master strategies and resources to implement the Literacy Action Plans with the identified learners in their classrooms.
CO-ORDINATORS:	Dr Christine Firman Ph.D. EO Literacy
PARTICIPANTS:	<p>This is a compulsory INSET for all teachers of Year 4 in the following Colleges: St Margaret, St Thomas More, St Benedict, San Ġorġ Preca, St Clare</p> <p>Additionally, other primary school teachers especially those in Years 1 - 3 who have not yet had training in the use of the Core Competences Checklists may attend this INSET on a voluntary basis.</p>
DATES:	16 th , 19 th and 20 th September, 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College Girls' Secondary, Blata l-Bajda

* This course is also being offered on a voluntary basis as V 44/11 S Implementing Literacy Action Plans in Year 4

COURSE NO:	C 08/11 S
TITLE:	The use of the data logger and interactive whiteboard during the Physics lessons
AIMS & OBJECTIVES:	<ul style="list-style-type: none"> • To use the data logger during simple physics experiments. • To share good practice in the use of the interactive whiteboard.
EXPECTED OUTCOMES:	<ul style="list-style-type: none"> • Familiarization with the data logger and some of its basic functions • Perform a few simple experiments using the data loggers • Sharing of good practices in the use of the interactive whiteboard
CO-ORDINATORS:	Mr Gaetano Bugeja EO Physics & Heads of Dept Physics Science Centre, Pembroke Tel: 21370881 Fax: 21375202
PARTICIPANTS:	Teachers of Physics
DATES:	16 th , 19 th and 20 th September, 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	Maria Regina College Boys' Secondary School, Mosta

See also C 08/11 J

COURSE NO:	C 10/11 S
TITLE:	Birgu Hands-On
AIMS & OBJECTIVES:	Course participants will explore and become familiar with the city of Birgu. Through visits to the War Shelters, Galley Creek, the Maritime Museum, the Oratory of St Lawrence Church, the Inquisitor's Palace and Fort St Angelo, a vivid hands-on experience is shared by teachers.
EXPECTED OUTCOMES:	By the end of the course, participants will have explored and become familiar with the most important places in Birgu; they will feel confident and motivated to organise out-of-school experiences for their students.
CO-ORDINATOR:	Mr George Calleja PEO History Triq l-Ewropa Victoria Gozo Tel: 21564945 E-mail: george.calleja@gov.mt
PARTICIPANTS:	Teachers of History teaching the upper classes in the Secondary Sector.
DATES:	16 th , 19 th and 20 th September, 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	Meeting place to be communicated to participants.

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COURSE NO:	C 11/11 S
TITLE:	Biology Post-Secondary - Moving on....
AIMS & OBJECTIVES:	<ul style="list-style-type: none"> ▪ to develop the syllabus for Intermediate Biology (1st and 2nd Year Students) ▪ the publication of a workbook for Biology 'A' Level practicals ▪ to develop an assessment policy for Biology at post-secondary level
EXPECTED OUTCOMES:	<ul style="list-style-type: none"> ▪ drafting a syllabus at Intermediate Level for 1st and 2nd Year Students ▪ the publication of a workbook for Biology 'A' Level practicals ▪ establishing assessment policy guidelines for Biology at post-secondary level
CO-ORDINATOR:	<p>Ms Desiree Scicluna Bugeja E.O Biology Science Centre Martin Luther King Street Pembroke</p> <p>Tel: 21370881 E-mail: desiree.scicluna-bugeja@gov.mt</p> <p>For queries about course material contact co-ordinator</p>
PARTICIPANTS:	Teachers of Biology at Post-Secondary level
DATES:	16 th , 19 th and 20 th September, 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	Giovanni Curmi Higher Secondary School, Naxxar

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VOLUNTARY COURSES SEPTEMBER 2011

*DIRECTORATE FOR
QUALITY AND STANDARDS
IN EDUCATION*

*Curriculum Management and eLearning
Department*

COURSE NO:	V 23/11 S
TITLE:	Key-Word Signing for Students with Learning Disabilities
AIMS & OBJECTIVES:	The course will provide an overview of key-word signs for students with learning disabilities. Participants will gain the knowledge of the most frequently used signs in spoken language and appreciate the benefits of the use of key-word signs as part of a total communication system.
EXPECTED OUTCOMES:	<ul style="list-style-type: none"> ▪ Participants will gain knowledge of the use of manual signs in Maltese/English word order which are used with persons with disabilities other than hearing impairment. ▪ Participants will understand that key-word signing intervention includes the use of speech in addition to manual signs. ▪ Participants will appreciate that key-word signing can be used as part of a total communication system or simultaneous communication approaches. ▪ Participants will have the opportunity to practice the most frequently used signs as part of a total communication system.
CO-ORDINATOR:	<p>Ms Catherine Falzon Education Officer Inclusive and Special Education Student Services Department Fra Gaetano Pace Forno Street, Hamrun, HMR 1100</p> <p>Tel: 21228349/50 Fax No. 21233513 E-mail: catherine.falzon@gov.mt</p> <p>For queries about course material contact co-ordinator.</p> <p>Application Forms are to be sent by post to Ms. Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	Teachers and Learning Support Assistants (40 participants per course)
DATES:	16 th , 19 th and 20 th September, 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	Guardian Angel Secondary Education Resource Centre, Hamrun

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COURSE NO:	V 24/11 S
TITLE:	Creating a Visual Classroom
AIMS & OBJECTIVES:	<ul style="list-style-type: none"> ▪ To enable staff to gain insight in the TEACCH approach, in particular visual strategies which can be used with children with Autistic Spectrum Disorders, Communication Difficulties and other disabilities. ▪ To select the appropriate strategies and develop creative ideas necessary to meet the needs of the individual child. ▪ To encourage participants to create activities which can be used in a cross-curricular manner. <p>Most suitable for those working with Primary School children.</p>
EXPECTED OUTCOMES:	<p>Participants will gain:</p> <ul style="list-style-type: none"> ▪ an understanding of the benefits of structured teaching; ▪ hands on experience of creating a visual classroom. This will include the following aspects: the physical environment, developing a schedule, setting up a work station, designing work activities which meet the requirements of a range of subject areas e.g. literacy, mathematics, fine motor skills, etc; ▪ experience of problem solving and training in how to adapt an activity to the child's ability level. This will also involve training in how to prompt the child to perform a correct response; ▪ understanding behaviour issues that may affect participation in the classroom and strategies which can help to address these issues e.g. sensory strategies, visual communication, critical communication skills, and other behaviour management strategies; ▪ opportunities to share difficulties and problem solving.
CO-ORDINATOR:	<p>Ms Catherine Falzon Education Officer Inclusive and Special Education Student Services Department Fra Gaetano Pace Forno Street Hamrun, HMR 1100</p> <p>Tel: 21228349/50 Fax No. 21233513 E-mail: catherine.falzon@gov.mt</p> <p>For queries about course material contact co-ordinator.</p> <p>Application Forms are to be sent by post to Ms. Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	Teachers and LSAs (24 participants per course)
DATES:	16 th , 19 th and 20 th September, 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	Guardian Angel Secondary Education Resource Centre, Hamrun

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COURSE NO:	V 25/11 S
TITLE:	Understanding Autism - Practical Strategies and Resources
AIMS & OBJECTIVES:	<ul style="list-style-type: none"> ▪ To raise awareness and enable staff to better understand the needs of students diagnosed with autism ▪ To enable staff to work creatively with students diagnosed with ASD and encourage differentiated teaching
EXPECTED OUTCOMES:	<p>Participants will gain:</p> <ul style="list-style-type: none"> ▪ awareness and understanding about autism ▪ understanding the benefits of structured teaching ▪ understanding behaviour and enhancing communication situations ▪ understanding practical strategies including the use of Information Technology within the classroom ▪ opportunities to share problems and strategies for resolving them
CO-ORDINATOR:	<p>Ms Catherine Falzon E.O. Inclusive and Special Education Students Services Department Fra Gaetano Pace Forno Street, Hamrun, HMR 1100</p> <p>Tel: 21228349/50 - 21337193 E-mail: catherine.falzon@gov.mt</p> <p>For queries about Course material contact co-ordinator.</p> <p>Application Forms are to be sent by post to Ms. Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	Teachers and Learning Support Assistants (40 participants per course)
DATES:	16 th , 19 th and 20 th September, 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	Guardian Angel Secondary Education Resource Centre, Hamrun

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COURSE NO:	V 26/11 S
TITLE:	There Must Be Another Way
AIMS & OBJECTIVES:	Is teaching stressful? Do you feel baffled by students' behaviour? Do you find it difficult to understand why students behave the way they do? Can life in the classroom be happier and more fruitful both for the teacher and the student? The answers to these questions will be sought in this empowering course for teachers.
EXPECTED OUTCOMES:	At the end of these sessions, participants will be able to evaluate and implement a democratic approach, understand better students' behaviour and redirect misbehaviour.
CO-ORDINATOR:	Ms Joyce Callus Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
PARTICIPANTS:	Primary and Secondary School Teachers
DATES:	16 th , 19 th and 20 th September, 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College Girls' Junior Lyceum, Blata l-Bajda

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COURSE NO:	V 27/11 S
TITLE:	Medical Issues Re: The Secondary School Student
AIMS & OBJECTIVES:	<p>The course aims to:</p> <ul style="list-style-type: none"> ▪ Acquaint teachers and administrators of secondary schools with common medical problems encountered by adolescents; ▪ Dwell on important issues such as infectious diseases, vaccinations, developmental problems, healthy living; ▪ Provide practical hints on First Aid in the classroom situation; ▪ Provide information about service provision <p>Secondary School teachers will find the course of great interest and full of practical tips for their everyday dealing with students in their classrooms.</p>
EXPECTED OUTCOMES:	At the end of the course, participants should be aware of the most common medical problems encountered by secondary school children and of the service provision available to these children. Also participants should be better informed about the medical issues mentioned in the section of aims and objectives and should be able to provide simple First Aid in class.
CO-ORDINATOR:	<p>Dr. Nadette Spiteri Consultant Paediatrician</p> <p>For queires about course material contact co-ordinator</p> <p>Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	Secondary School Teachers and Administrators
DATES:	16 th , 19 th and 20 th September, 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College Girls' Junior Lyceum, Blata l-Bajda

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COURSE NO:	V 28/11 S
TITLE:	Conflict Management and Dispute Resolution within an Educational Context
AIMS & OBJECTIVES:	The aim of the course is to introduce Negotiated Dispute Resolution (NDR) techniques in educational environments. The course will help teachers, instructors and school administrators to look upon disputes and conflicts as an opportunity to mitigate tension in school settings and reduce unproductive relationships. The course also offers participants the chance to practice skills in conflict management and use mediation techniques to resolve conflict.
EXPECTED OUTCOMES:	Teachers, instructors and administrators will be able to transform non-peaceful relations into productive behaviours.
CO-ORDINATOR:	Dr Mario Caruana, LL.D., CEDR Accredited Mediator (London). 32, "St. Joseph", Birkirkara Road, St. Julians SLM13. Tel: 21344428/21809577 Fax: 21339198. E-mail: mcaruana@maltanet.net For queries about course material contact co-ordinator. Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
PARTICIPANTS:	Teachers, Instructors and any other school personnel who are eager to learn new skills in conflict management.
DATES:	16 th , 19 th and 20 th September, 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College Girls' Junior Lyceum, Blata l-Bajda

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COURSE NO:	V 29/11 S
TITLE:	Positive Coping Strategies in the Primary Classroom
AIMS & OBJECTIVES:	Exploring practical ways on how to deal with challenging behaviour and how to promote positive behaviour at Primary level.
EXPECTED OUTCOMES:	The participants will adopt positive strategies when coping with challenging behaviour and uphold emotional literate schools.
CO-ORDINATOR:	<p>Ms Christine Grech M.Ed(S.E.B.D.), B.Ed (Hons) CoBS Training Co-ordinator Special Education Sector, Students Service Department Fra Gaetano Pace Forno Street, Hamrun HMR1100</p> <p>Tel/Fax: 21337193 e-mail: cobsmalta@gmail.com Website: www.wix.com/cobsmalta/cobs</p> <p>Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	Teachers, LSAs, SMTs, and other professionals working with children in the Primary Sector
DATES:	16 th , 19 th and 20 th September, 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College Girls' Junior Lyceum, Blata l-Bajda

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COURSE NO:	V 30/11 S
TITLE:	Positive Coping Strategies in Secondary Schools
AIMS & OBJECTIVES:	Exploring practical ways on how to deal with challenging behaviour and how to promote positive behaviour at Secondary level
EXPECTED OUTCOMES:	The participants will adopt positive strategies when coping with challenging behaviour and uphold emotional literate schools.
CO-ORDINATOR:	<p>Ms Christine Grech M.Ed (S.E.B.D.), B.Ed (Hons) CoBS Training Co-ordinator Special Education Sector, Student Service Department Fra Gaetano Pace Forno Street, Hamrun HMR1100</p> <p>Tel/Fax: 21337193 E-mail: cobsmalta@gmail.com Website: www.wix.com/cobsmalta/cobs</p> <p>Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	Teachers, Learning Support Assistants, Members of Senior Management Teams and other professionals working with students at Secondary Level
DATES:	16 th , 19 th and 20 th September, 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College Girls' Junior Lyceum, Blata l-Bajda

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COURSE NO:	V 31/11 S
TITLE:	Health and Safety in Schools
AIMS & OBJECTIVES:	To investigate important aspects of Health and Safety in Schools
EXPECTED OUTCOMES:	H&S teachers will gain in-depth knowledge of some of the most fundamental concepts related to Health & Safety.
CO-ORDINATOR:	Mr Kenneth Scicluna, E.O. Health & Safety The Curriculum Centre Sarria Street The Mall Floriana E-mail: kenneth.scicluna@gov.mt Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
PARTICIPANTS:	Applicants for the Post of Health & Safety Teachers and serving Health & Safety Teachers.
DATES:	16 th , 19 th and 20 th September, 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	Project House, Belt is-Sebħ, Floriana

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COURSE NO:	V 32/11 S
TITLE:	ICT for Students with Individual Educational Needs (IENs)
AIMS & OBJECTIVES:	The course will provide an overview of issues surrounding ICT resource making strategies, implementation and support for students with Individual Educational Needs. Participants will explore the processes and decision making issues for students who require technology to access the curriculum and learning.
EXPECTED OUTCOMES:	<p>At the end of this course, participants will be encouraged to:</p> <ul style="list-style-type: none"> ▪ Appreciate the role of the ICT SEN unit in the selection, evaluation, and implementation of technology for students with IENs. ▪ Gain familiarity with the various hardware and software resources available in schools which are used to support students with IENs. ▪ Focus on creating an accessible and effective ICT learning environment for students with IENs. ▪ Create symbol enhanced resources including talking books, communication books and passports using various ICT resources. ▪ Use ICT to develop language and communication; literacy and recording activities for enhanced learning opportunities for students with complex learning needs. ▪ Rethink the issues pertaining to the selection and implementation of an Augmentative and Alternative Communication (AAC) system in the classroom. ▪ Challenge the issues pertaining to the Educational Inclusion of students with Individual Educational Needs in the context of a differentiated learning environment.
CO-ORDINATOR:	<p>Ms Marica Gatt, Support Teacher ICT SEN ICT SEN Unit, e-Learning Centre, Great Siege Road, Floriana; VLT 2000</p> <p>Tel: 25952146 E-mail: marica.s.gatt@gov.mt</p> <p>Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	Inclusion Co-ordinators, Teachers and Learning Support Assistants.
DATES:	16 th , 19 th and 20 th September, 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	eLearning Centre, Great Siege Road, Floriana

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COURSE NO:	V 33/11 S
TITLE:	The Earth and the Surrounding Universe - The Astronomical Content in the Physics SEC Syllabus
AIMS & OBJECTIVES:	Through discussions, workshops, visual aids and actual observation the course intends to examine: <ul style="list-style-type: none"> ▪ concepts concerning bodies in outer space (satellites, planets moons, meteorites, asteroids, comets, stars); ▪ concepts concerning these bodies in relation to the Universe; ▪ the origin and future of the Universe and phenomena associated with it.
EXPECTED OUTCOMES:	Improvement of teaching, in relation to the topic, through clarification of certain concepts.
CO-ORDINATOR:	Mr. Edwin Camilleri, Astronomical Society of Malta P.O. Box 174, Valletta CMR 01 Malta E-mail: info@maltastro.org Website: www.maltastro.org Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
PARTICIPANTS:	State and Non-State Teachers of Physics
DATES:	16 th , 19 th and 20 th September, 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College Girls' Junior Lyceum, Blata l-Bajda

See also V 15/11 J

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COURSE NO:	V 34/11 S
TITLE:	New Curricular Approaches in Primary Science & Technology
AIMS & OBJECTIVES:	This course aims to motivate primary school teachers to reflect upon their praxis with regards to Primary Science and Technology teaching. It will propose new ways of structuring the content to be acquired and the associated practical sessions with the aim of promoting practices which are as enquiry based and hands-on in this area as possible.
EXPECTED OUTCOMES:	The participants will learn how to plan more integrated schemes of work and create more direct links between Science and Technology and possibly other subjects. Participants will explore different methodologies with regards to lesson planning and delivery so as to render their teaching more enquiry based, hands-on and interesting to their pupils.
CO-ORDINATOR:	Mr Anthony Farrugia - EO Primary Science The Science Centre, Martin Luther King Street Pembroke Tel: 21375019 E-mail: anthony.g.farrugia@gov.mt Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
PARTICIPANTS:	Primary School Teachers in Years 4, 5 and 6.
DATES:	16 th , 19 th and 20 th September, 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	The Science Centre, Pembroke

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COURSE NO:	V 35/11 S
TITLE:	Reducing Global Warming by Enhancing Energy Efficiency / Saving at Home
AIMS & OBJECTIVES:	<p>The aim is to train teachers in energy management techniques in a holistic approach. These techniques will result in practical initiatives which can be implemented at home as a means of greater energy efficiency.</p> <p>Objectives:</p> <ul style="list-style-type: none"> ▪ Familiarisation of participants with climate change /energy policy as regards Malta ▪ Training in carrying out simple Energy Audits in domestic settings ▪ Knowledge of basic principles of Energy Efficient Buildings within the Malta setting ▪ Explanation of the Energy Performance Certificate ▪ Knowledge of Energy Labels for appliances ▪ Basic principles of good energy efficient lighting, space heating/cooling, hot water systems ▪ Correct use of 2nd class water and other water related measures ▪ Energy saving tips regarding domestic setting. ▪ Knowledge of Renewable energy sources within a domestic setting. ▪ Site visit to see practical application of all the above.
EXPECTED OUTCOMES:	The expected outcome is that the participants will acquire a more detailed and holistic picture of the situation as regards climate change/energy savings as well as some of the practical things which can be implemented to mitigate such change.
CO-ORDINATOR:	<p>Eur Ing Felix Grech, Professional Officer (Engineer)</p> <p>Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	<ul style="list-style-type: none"> ▪ Teachers of Geography, Science, Home Economics, ▪ Teachers of construction/buildings related subjects ▪ Teachers of environmental/ science/engineering subjects ▪ Teachers in general
DATES:	16 th , 19 th and 20 th September, 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	Project House, Triq Francesco Buonamici, Floriana

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COURSE NO:	V 36/11 S
TITLE:	Learning through Crafts
AIMS & OBJECTIVES:	This course will help teachers to develop a new approach to teaching through using different kinds of craft. This will be a great help to introduce children to school work as well as to give a visual aspect to the subjects. Learning through craft will be of great benefit to those children who are not academically oriented. Creativity will be developed and enhanced with hands on work. Apart from this they can be trained for different jobs where creativity is greatly appreciated. Teachers will gain experience in different kinds of crafts. Examples include recycling materials, embroidery on paper, beading, parchment etc.
EXPECTED OUTCOMES:	It is made easier for students to understand different subjects through practical use than theory
CO-ORDINATOR:	Mrs. Cecilia Attard, registered Pergamano teacher. Tel: 21570639 E-mail: celia@camline.net.mt For queries about course material contact co-ordinator Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
PARTICIPANTS:	All teachers especially those interested in craft or those teaching craft.
DATES:	16 th , 19 th and 20 th September, 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College, Girls' Junior Lyceum, Blata l-Bajda

See also V 22/11 J

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COURSE NO:	V 37/11 S
TITLE:	Teaching Problem-Solving and Java - A Possible Methodology.
AIMS & OBJECTIVES:	Presenting a methodology for the introduction and teaching of Programming.
EXPECTED OUTCOMES:	<p>By the end of the course participants will be able to:</p> <ul style="list-style-type: none"> ▪ Better implement <i>NXT Mindstorms</i> to introduce the basic programming constructs ▪ Better implement <i>NXT Mindstorms</i> to construct student-centered activities that target mixed-ability group realities ▪ Have an appreciation of Java as an Object Oriented Language ▪ Implement an Object-First methodology to teach Java. ▪ Create a Scheme of Work incorporating an Object-First methodology to teach Java ▪ Implement the Programming Coursework within the presented framework
CO-ORDINATOR:	<p>Mr Godwin Zammit EO Computer Studies</p> <p>Tel: 2598 2164 <u>E-mail: godwin.m.zammit@gov.mt</u></p> <p>For queries about course material contact co-ordinator</p> <p>Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427</p>
PARTICIPANTS:	State and Non-State Teachers of Computer Studies
DATES:	16 th , 19 th , 20 th September 2011
TIME :	8.30a.m. - 12.30p.m.
VENUE:	eLearning Centre Labs, DQSE, Floriana.

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COURSE NO:	V 38/11 S
TITLE:	The Potential of a Rewarding Career in Tourism
AIMS & OBJECTIVES:	To increase awareness about the tourism industry. To provide an insight into education and employment opportunities available in the tourism industry.
EXPECTED OUTCOMES:	MTA will provide the participants with career awareness tools which will be used to encourage more students to take up a rewarding career in tourism.
CO-ORDINATOR:	<p>Mr Andre Arciola (Quality & HR Development Officer) Quality & HR Development Unit Malta Tourism Authority Auberge D'Italie Merchants Street, Valletta VLT 1170</p> <p>Tel: 22915122; E-mail: andre.arciola@visitmalta.com</p> <p>Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000.</p> <p>Tel: 25982233 / 25982427 Fax: 25982124 / 25982228</p>
PARTICIPANTS:	Target audience is PSD teachers and guidance teachers (however, programme is open to any teachers who would like to attend)
DATES:	16 th , 19 th and 20 th September, 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	To be announced.

See also V 21/11 J

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COURSE NO:	V 39/11 S
TITLE:	Effective Assessment Strategies to Cater for All Abilities
AIMS & OBJECTIVES:	<p>The course discusses effective assessment strategies that will help the teacher understand where the student stands in his/her learning and what steps need to be taken to help the student move ahead.</p> <p>The course deals with the following :</p> <ul style="list-style-type: none"> ▪ Learning Intentions and Success Criteria ▪ Questioning and Feedback Strategies ▪ Effective Assessment Procedures ▪ Linking the Summative to the Formative
EXPECTED OUTCOMES:	<p>Teachers will:</p> <ul style="list-style-type: none"> ▪ be more aware of assessment as a pedagogical tool rather than as an end in itself ▪ be able to use assessment strategies for the benefit of all students ▪ become more conscious about the ability of the student and what needs to be done to close the gap.
CO-ORDINATORS:	<p>Mr Anthony M DeGabriele Assistant Director, AfL Ms Joanne Grima Education Officer, AfL Tel: 25982479 E-mail: anthony.degabriele@gov.mt</p> <p>Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000</p>
PARTICIPANTS:	Secondary School Teachers who teach Form 2 to Form 5
DATES:	16 th , 19 th and 20 th September, 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St Clare College Primary B, San Ġwann

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COURSE NO:	V 40/11 S
TITLE:	Outdoor Play *
AIMS & OBJECTIVES:	The aim of this course is to help KG Assistants appreciate the vital component of outdoor play in young children's development. The positive effects of outdoor play on the physical and mental aspects are brought forth through discussions, workshops, parachute activities and use of music.
EXPECTED OUTCOMES:	The participants will: <ul style="list-style-type: none"> • Discuss and reflect on the multiple advantages of outdoor activities with young children. • Review their current practices • Be exposed to fun activities, and practical ideas on how to improve the use of outdoor spaces.
CO-ORDINATORS:	Ms. Tania Mangion, EO Early Years Curriculum Centre Sarria Street, Floriana FRN 1460 Tel. 25587208 E-mail: tania.mangion@gov.mt For queries about course material contact co-ordinator Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000
PARTICIPANTS:	Kindergarten Assistants
DATES:	16th, 19th and 20th September, 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St Clare College Pembroke Primary

*The course is also available in July 2011 as V 40/11 J

COURSE NO:	V 42/11S
TITLE:	Using the Drama Syllabus
AIMS & OBJECTIVES:	To help teachers to get acquainted with the syllabus and through hands-on exercise, be able to use it in class also across the curriculum.
EXPECTED OUTCOMES:	Participants will be more conversant with the syllabus and through hands on exercise, be able to use it in class also across the curriculum.
CO-ORDINATORS:	Mr John Suda EO Drama Drama Unit, St. Ignatius College Girls' Junior Lyceum Mountbatten Street, Blata l-Bajda Tel:21224010, e-Mail: john.a.suda@gov.mt Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
PARTICIPANTS:	Teachers interested in using the Drama Syllabus, but who have not attended a similar course these last two years.
DATES:	16 th , 19 th and 20 th September, 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	Drama Unit, St Ignatius College Girls' Secondary, B'Bajda

- This course is also available as C 01/11 J - Implementing the Form 1 Curriculum, for teachers who were teaching Form I during 2010 - 2011.
- This course is also available in July on a voluntary basis as V 42/11 J

COURSE NO:	V 43/11 S
TITLE:	Teaching English as a Foreign Language to Identified Multi-Cultural Learners in Maltese Primary Schools
AIMS & OBJECTIVES:	This INSET is intended for teachers who work with primary school learners with EFL (not Basic Skills) needs, normally in a small-group context. The course will present a range of concrete language and multi-cultural strategies to upskill the teachers of such learners.
EXPECTED OUTCOMES:	Participants will be able to develop and use materials and lesson planning for identified groups of EFL multi-cultural learners in a small-group context.
CO-ORDINATOR:	Ms M.A. Spiteri ADE
PARTICIPANTS:	This is a compulsory INSET for all Complementary Teachers in the following Colleges: St Margaret, St Thomas More, St Benedict, San Ġorġ Preca, St Clare Additionally, other Primary School Teachers, especially those considering service as Complementary or Literacy Support Teachers or equivalent, may attend this INSET on a voluntary basis.
DATES:	16 th , 19 th and 20 th September, 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College Girls' Secondary, Blata l-Bajda

See also C 03/11 J

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COURSE NO:	V 44/11 S
TITLE:	Implementing Literacy Action Plans in Year 4
AIMS & OBJECTIVES:	<p>This INSET is intended for Year 4 teachers in state primary schools who as from scholastic year 2011-2012 will be implementing Literacy Action Plans in their classrooms.</p> <p>The course will enable these teachers to understand how best to implement the Literacy Action Plans developed in collaboration with the Year 3 teachers so as to ensure literacy attainment of the identified learners.</p>
EXPECTED OUTCOMES:	<p>Participants will:</p> <ul style="list-style-type: none"> • Become familiarised with the use of the Core Competences Checklists to identify basic Skills learners and formatively assess their learning • Master strategies and resources to implement the Literacy Action Plans with the identified learners in their classrooms.
CO-ORDINATORS:	Dr Christine Firman Ph.D. EO Literacy
PARTICIPANTS:	<p>This is a compulsory INSET for all teachers of Year 4 in the following Colleges: St Margaret, St Thomas More, St Benedict, San Gorg Preca, St Clare</p> <p>Additionally, other primary school teachers especially those in Years 1 - 3 who have not yet had training in the use of the Core Competences Checklists may attend this INSET on a voluntary basis.</p>
DATES:	16 th , 19 th and 20 th September, 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St Ignatius College Girls' Secondary, Blata l-Bajda

See also C 04/11 J and C 04/11 S

COURSE NO:	V 45/11 S
TITLE:	Art and Design: 3D Creations in Foam
AIMS & OBJECTIVES:	This INSET course is intended to familiarise participants with the use of foam as a three dimensional medium.
EXPECTED OUTCOMES:	<p>Participants will:</p> <ul style="list-style-type: none"> • Handle this versatile medium using appropriate tools and adhesives to create light sculptural forms and masks which can be used for various purposes. • Acquire new knowledge which they can apply in their teaching approaches.
CO-ORDINATORS:	Ms Sina Micallef, Education Officer, Art The Curriculum Centre , Sarria Street, Floriana FRN 1460
PARTICIPANTS:	Peripatetic Teachers of Art in the Primary Sector
DATES:	16 th , 19 th and 20 th September, 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	The Art Block, San Gorg Preca College, Girls Sec. School (ex Maria Assunta) Hamrun

VOLUNTARY COURSES

SEPTEMBER 2011

*CURRICULUM MANAGEMENT
AND eLEARNING DEPARTMENT*

in conjunction with

*THE SECRETARIAT
FOR
CATHOLIC EDUCATION AND CULTURE*

COURSE NO:	VK 05/11 S
TITLE:	Never a Dull Moment
AIMS & OBJECTIVES:	Exploring better ways of being more effective leaders
EXPECTED OUTCOMES:	The course will delve into the qualities of differentiated leadership, stressing the importance of understanding that schools can face very distinct sets of challenges. Aspects that will be tackled will include: culturally relevant leadership; the paradox of change; the challenges that standards pose to leaders today; professional learning communities and personal coping strategies while leading.
CO-ORDINATOR:	<p>Dr Rose Anne Cuschieri Director for Educational Services Secretariat for Catholic Education Archbishop's Curia St Calcedonius Street Floriana FRN1535</p> <p>Tel: 25906302; Fax: 25906754; E-mail: roseanne.cuschieri@maltadiocese.org</p> <p>Application forms are to be sent to: Dr Roseanne Cuschieri, Director of Educational Services, The Secretariat for Catholic Education and Culture, The Archbishop's Curia, Floriana. Tel. No 25906302</p>
PARTICIPANTS:	Heads of Schools, SMT Members, Prospective Educational Leaders.
DATES:	16 th , 19 th and 20 th September, 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	Archbishop's Curia, Floriana.

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COURSE NO:	VK 06/11
TITLE:	The Development of Public Speaking and Debating Skills in the Classroom
AIMS & OBJECTIVES:	<p>The English-Speaking Union of Malta (ESU Malta) together with the Secretariat for Catholic Education will be providing secondary school teachers of English with an in-service course, for the development of public speaking and debating skills in the classroom. This course covers different ways to use speech and debate, including exercises to get pupils talking, the use of persuasive language, exercises to help pupils listen, respond and disagree, and how to structure and run debates in the classroom.</p> <p>Other key areas covered include the preparation and writing of a speech - choosing a topic, researching the subject, organizing content and practising delivery - with the emphasis on how to use each of these elements to build credibility as a speaker. Tips to build confidence are also discussed.</p>
CO-ORDINATOR:	<p>Ms Mary Rose Chircop Head of Department Secretariat for Catholic Education Archbishop's Curia St Calcedonius Square Floriana FRN 1535</p> <p>Application forms are to be sent to: Dr Roseanne Cuschieri, Director of Educational Services, The Secretariat for Catholic Education and Culture, The Archbishop's Curia, Floriana. Tel. No 25906302</p>
PARTICIPANTS:	Secondary School Teachers of English
DATES:	16 th , 19 th and 20 th September, 2011
TIME :	08.30 a.m. - 12.30 p.m.
VENUE:	To be confirmed

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COURSE NO:	VK 07/11 S
TITLE:	First Aid
AIMS & OBJECTIVES:	To give participants a basic knowledge of First Aid.
EXPECTED OUTCOMES:	Participants will be able to give Basic First Aid to their pupils, other members of staff and anyone in need of help, should the need arise.
CO-ORDINATORS:	Ms. Gabriella Borg Tel: 21340127 Mr. Pierre Gatt Tel: 25382320 Application Forms are to be sent by post to Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and eLearning, In-service Training Branch, Room 317, Great Siege Road, Floriana VLT 2000 or by Fax on: 25982124 / 25982228 Tel: 25982233 / 25982427
PARTICIPANTS:	Staff of St. Monica School, Gżira
DATES:	16 th , 19 th and 20 th September, 2011
TIME:	08.30 a.m. - 12.30 p.m.
VENUE:	St. Monica School, Gżira

* See also S 01/11 J for teachers of St Joseph School, Blata l-Bajda

INFORMATION

THE APPLICATION FORM TO ATTEND COURSES ON A VOLUNTARY BASIS IS TO BE FOUND ON THE NEXT PAGE. BEFORE FILLING IN THE FORM, KINDLY NOTE THAT:

- 1) Education Officers organising **Compulsory Courses only** will call teachers to attend Inset Courses by **the 16th April 2011**. It is only after this date that teaching personnel should apply for **Voluntary In-Service Courses**.
- 2) There are two types of Voluntary courses:
 - **Those organised by the Directorate for Quality and Standards in Education** (denoted by the letter V before the course number).
 - **Those organised by the Directorate for Quality and Standards in Education in conjunction with the Secretariat for Catholic Education and Culture (Church Schools - denoted by the letters VK before the course number).**
- 3) Teachers in State or Non-State schools can apply (through the Head of School) for the courses mentioned in (2) above.
- 4) Application forms for **Voluntary** courses organised by the Directorate for Quality and Standards in Education **are not to be sent to course co-ordinators**. They are to be sent to **Ms Marisa Schembri, Directorate for Quality and Standards in Education, Department for Curriculum Management and e-Learning, In-service Training Unit, Room 317, Great Siege Road, Floriana VLT 2000, or by Fax on: 25982124 / 25982228. (Tel: 25982233 / 25982427)**
- 5) Application forms for **Compulsory** courses organised by the Directorate for Quality and Standards in Education **are to be sent to the course co-ordinator as per Catalogue 2011 (unless otherwise stated in the course description)**.
- 6) Application forms for courses organised by the Directorate for Quality and Standards in Education in conjunction with the Secretariat for Catholic Education and Culture are to be sent to: **The Directorate for Educational Services, Secretariat for Catholic Education, The Curia, Floriana (Tel: 25906309)**

There is no need to send copies to the Directorate for Quality and Standards in Education of application forms in the case of applications falling under 5) and 6) above.

All application forms, duly filled in, should reach their respective destinations by not later than **Friday 13th May 2011**.

LATE APPLICATIONS WILL DEFINITELY NOT BE ACCEPTED.

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DEPARTMENT FOR CURRICULUM MANAGEMENT AND e-LEARNING
Training and Professional Development Branch

The Department for Curriculum Management and eLearning within the Ministry of Education, Employment and the Family collects and processes information to carry out its functions under the Education Act. All data is collected and processed in accordance with the Data Protection Act 2001, the Education Act, other subsidiary legislation and the Privacy Policy of the Department, a copy of which is available on demand.

APPLICATION FORM TO ATTEND COURSES ON A VOLUNTARY BASIS

(BEFORE FILLING IN THIS FORM READ THE INFORMATION ON THE PREVIOUS PAGE)

Applicants can apply for not more than 2 courses for the same session (i.e. one can apply for 2 courses in July and for 2 courses in September). USE ONLY ONE FORM PER SESSION WHEN APPLYING.

Dear Mr / Ms _____

I would like to attend the following Course/Courses as shown below:

Name:			
I.D. Card No:		Grade:	
Home Address:			
Home Tel. No:			
E-mail Address:			
School:			
School Tel:			
First Preference:	Insert Course No. and Title as in Catalogue		
Second Preference:	Insert Course No. and Title as in Catalogue <i>(Only if you have a second preference)</i>		
Signature of applicant:			
Date:			
Signature and stamp of Head of School:			

Please return the form, duly filled in, by not later than **Friday 13th May 2011**.

In view of the fact that new Voluntary Courses have been added to the Catalogue, the date for application for these courses is extended to Monday 30 May 2011.